

Burden, Swart & Botha Attorneys • Prokureurs



SELLER



AGENT



PURCHASER

AGREEMENT

Apply for home loan

Instruction to

BURDEN, SWART & BOTHA ATTORNEYS

- Self
- Trust
- CC
- PTY

1. Burden, Swart & Botha Attorneys request cancellation figures and title deeds from the Seller's Bank
2. Burden, Swart & Botha Attorneys request clearance from the City Council / Body Corporate
3. Burden, Swart & Botha Attorneys receive loan details from the Purchaser's Bank
4. Burden, Swart & Botha Attorneys receive cancellation figures from the Seller's Bank

4.1. Seller's Bank sends instruction with original deeds to Cancellation Attorneys

4.2. Purchaser's Bank sends instruction to Bond Attorneys

5. Burden, Swart & Botha Attorneys draft transfer documents and request guarantee from Bond Attorneys
6. Burden, Swart & Botha Attorneys see to the signing of transfer documents and payment of transfer cost
7. Burden, Swart & Botha Attorneys do the payments for transfer duty, rates and taxes and receive transfer duty receipt & clearance certificate.

8. Bond Attorneys draft bond documents

8.1. Bond Attorneys see to the signing of bond documents, receives payment of bond registration cost and deliver guarantee

9. Burden, Swart & Botha Attorneys receive guarantees from Bond Attorneys

10. Burden, Swart & Botha Attorneys deliver guarantees with cancellation costs to Cancellation Attorneys

10.1. Cancellation Attorneys receive the guarantees & drafts consent to cancellation

11. Burden, Swart & Botha Attorneys arrange lodgement

Deeds Office

Cancellation Attorneys

Burden, Swart & Botha Attorneys

Bond Attorneys

10 WORKING DAYS

10 WORKING DAYS

Lodgement

Lodgement

Lodgement

Preparation

Preparation

Preparation

REGISTRATION

REGISTRATION

REGISTRATION

Guarantees pay out and cancel bond

Receive Payments from guarantees that pays out
Finalise finances & payments to seller, agent, purchaser
Receives credit refund from bank and City Council

Give instruction to bank to pay out guarantees

Delivery from Deeds Office

Delivery from Deeds Office

Delivery from Deeds Office

Send title deed to Bond Attorney

Receive title deed send to bank to be held at securities

Close File

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